

CONSTITUTION AND BY-LAWS

CENTRAL KENTUCKY ART GUILD, INC.

Article I - Name

- Section 1. The name of the organization shall be the *Central Kentucky Art Guild, Inc.*
- Section 2. The *Central Kentucky Art Guild, Inc.* shall be a nonprofit, non-stock corporation. It may receive financial support from banking institutions, building and loan associations, public organizations, building/industry, city/county/state/federal governments, taxing authorities and the private sector.
- Section 3. The *Central Kentucky Art Guild, Inc.* shall have the power to sue and be sued, purchase, hold, lease, sell or mortgage real estate, incur debts or borrow money, with the approval of the Executive Board of Directors.
- Section 4. The place of business of the *Central Kentucky Art Guild, Inc.* shall be determined by the Executive Board. The registered mailing address shall be *c/o Mary Lou Hall, 790 North Dixie Suite 800, Elizabethtown, Kentucky 42701.*

Article II - Purpose

The purpose of this Guild shall be:

- a. To promote, encourage and foster interest in fine arts.
- b. To further the study and practice of the fine arts. (*We define fine art as original visual art created primarily in relation to aesthetic criteria or judgments of beauty and meaningfulness; specifically, painting, sculpture, drawing, watercolor, photography, printmaking, and graphics. Fine art is not utilitarian by nature, crafted, constructed, or mass produced.*)
- c. To promote a public interest in fine arts.
- d. To stimulate and develop individual abilities by providing members the opportunity to participate in art programs, discussions, field trips, lectures, studio, demonstrations, and critiques.
- e. To provide members exhibition opportunities.
- f. To establish exhibition opportunities for selected juried artists in businesses throughout the central Kentucky region.
- g. To hold an annual exhibit of the selected works of exhibiting members of the *Guild*.
- h. To uphold the highest standards and principles of the fine arts.

Article III - Membership

- Section 1. Membership in the *Central Kentucky Art Guild, Inc.* shall be open to anyone 18 years of age or older who is interested in the fine arts and in furthering the aims and ideals of the *Guild*.
- Section 2. Members whose annual dues have been paid in full are eligible to participate in all activities of monthly meetings sponsored by the *Guild*, to vote in the general meetings, to hold office, and to serve on committees. They shall receive the monthly newsletter, excluding January and February, membership roster, and all published notifications of exhibit opportunities sponsored by the *Guild*.
- Section 3. A patron member shall be any person, business or organization who is interested in the fine arts and in furthering the aims and ideals of the *Central Kentucky Art Guild, Inc.* They shall receive all publications of the *Guild* and shall be listed in the catalog of the exhibitions as a Patron Member. Patron members shall not vote, hold office, or have exhibition privileges.
- Section 4. Honorary memberships may be granted at the discretion of the Executive Board and shall have all the rights and privileges of a member.
- Section 5. An associate member may join for \$10 or more to receive the CKAG newsletter only.

Article IV - Annual Dues

- Section 1. Annual membership dues shall be *Thirty (\$30.00) Dollars*. If a new member joins between April 1 and September, he/she shall pay prorated dues of *Fifteen (\$15.00) Dollars*.
- Section 2. Annual patron membership dues shall be *Fifty (\$50.00) Dollars* or more.
- Section 3. Dues shall be paid annually before *October 1* and shall be delinquent after *November 1*.
- Section 4. If dues are not paid in December, the member will be automatically dropped from the membership roster.

Article V - Fiscal Year

The fiscal year of the *Guild* shall be *October 1* to *September 30*.

Article VI - Officers, Executive Board, Elections, Term of Office

Section 1. The officers of the ***Guild*** shall be: President, Vice President, Secretary, and Treasurer. All shall be active members in good standing. All shall be elected.

Section 2. The Executive Board shall consist of the President, Vice President, Secretary, Treasurer, and the immediate Past President.

Section 3. The annual meeting for the installation of elected officers and the appointment of Standing Committee Chairs shall be held in September.

Section 4. Any officer or chairperson of a Standing Committee may resign for personal or health related reasons, and vacancies will be promptly filled according to the By-laws.

Article VII - Amendments

Amendments to the Constitution and the By-laws of this organization shall be made at a regular monthly meeting or at a special meeting called by the President. Amendments may be passed by a two-thirds majority vote of the members present.

BY-LAWS

Article I - Officers' Duties

Section 1. The President shall:

- a. Preside over all meetings of the ***Guild***.
- b. Appoint committees and standing committee chairs.
- c. Call meetings of the Executive Board when she/he deems necessary.
- d. Perform such other duties as usually pertain to this office.

The Vice President shall:

- a. Succeed to the office of the President in case that office is vacated.
- b. Perform any and all duties required of the President in the President's absence.
- c. Perform such duties as may be delegated by the President.
- d. Chair the regional Fine Art Exhibit in even-numbered years and the All Member Show in odd-numbered years. In even-numbered years, the Vice President shall select another person to chair the All Member Show.
- e. Chair the Exhibition Committee and select at least two other persons to serve on the committee.

The Secretary shall:

- a. Keep minutes of all resolutions and proceedings of regular monthly meetings of the ***Guild*** and all meetings of the Executive Board.

The Treasurer shall:

- a. Be custodian of all funds of the *Guild*.
- b. Disburse money by the following guidelines:
 1. For disbursements under \$200 by the Treasurer's signature.
 2. For disbursements over \$200, with the approval of one additional member of the Executive Board.
- c. Keep an accurate account of all monies received and disbursed.
- d. Make a financial report at each meeting as requested to be retained by the President.

Article II - Executive Board

Section 1. The Executive Board shall consist of:

- a. All elected officers.
- b. The immediate Past-President.

Section 2. Duties of the Executive Board shall be:

- a. To take the initiative in determining the policies of the *Guild*.
- b. To take charge of and to manage all the property of the *Guild* subject to the approval of the membership.
- c. To keep a record of the proceedings and make a report thereof, to the membership at the next regular meeting immediately following such transactions.

Article III - Committees

Section 1. Committees shall be of two types:

1. Ad Hoc Committees which shall serve until such time as the task at hand is completed.
2. Standing Committees shall consist of:
 - a. Program Committee - responsible for all programs for monthly meetings, workshops and field trips.
 - b. Exhibition Committee - responsible for overseeing all exhibits sponsored by the *Guild*, including arrangement of locations, hanging and dismantling, care of equipment, sales, and listing of exhibitors.
 - c. Membership Committee - responsible for contacting prospective members, for keeping an up-to-date membership roster, notifying members who are delinquent in dues, and for conducting all communications with applicants for membership; i.e., application forms, notification of acceptance/rejection, and information to new members.

- d. Newsletter Committee - responsible for compiling, printing, and mailing the monthly newsletter.
- e. Public Relations Committee - responsible for publicity for the organization and making contacts concerning public relations. Member of this committee shall send regular monthly information, including photos, about Artist of the Month/Year, Business and other exhibits to the newspapers.
- f. Hospitality Committee - responsible for refreshments, table arrangements, equipment, and decorations at regular meetings, at group exhibits and at special affairs.
- g. Jury Committee - shall meet as needed to jury members who so desire. The members of the committee should already be juried members themselves.
- h. Business Exhibits Committee - shall acquire business locations for displaying art, maintain a schedule for hanging art, recruit artists, send a list of exhibits and artists to the Public Relations and Newsletter chairpersons for publication.
- i. Artist of the Month Committee – responsible for supplies needed for voting, counting the votes, announcing the winners and informing the Public Relations and Newsletter chairpersons.
- j. Gallery Director Committee – responsible for setting policies, getting artists to bring artwork and overseeing the hanging thereof at the Art Gallery in the History Museum.
- k. Webmaster – responsible for maintaining the CKAG website.
- l. Historian – collects and preserves materials relating to CKAG activities.

Section 2. The Committee Chairperson of each standing committee shall be appointed by the President. The Chairperson of each standing committee shall appoint committee members from the general membership.

Section 3. Committee Chairs shall serve until their successors are duly qualified and appointed.

Article III - Meetings

Section 1. Special Executive Board meetings may be called at any time or venue at the discretion of the President.

Section 2. A quorum shall consist of a simple majority of the Executive Board.

Section 3. Regular membership meetings shall meet the third Monday of each month (with the exception of January and February) with time and place to be determined.

Article IV - Rules of Order

The rules contained in Robert's Rules of Order, newly revised, shall govern the *Guild* in all cases to which they are applicable and in which they are not inconsistent with these By-Laws or with any special rules or order that the *Guild* may adopt.

Approved this _____ day of _____, 20____.

*Executive Board of Directors
Central Kentucky Art Guild, Inc.*

Signature

_____, President

_____, Vice President

_____, Secretary

_____, Treasurer

_____, Past President

Revised July 2010